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| **國立中壢高級商業職業學校各科單元教學進度表**  102學年度第一學期 | | | | | | | | | | | | | | | | | | | | |
| 年(班)級 | | 一 | | | | | 科目 | | | 計算機概論 | | | | 教材名稱 | | | | 計算機概論 | | |
| 作者 | | 施威銘、吳文立、李亮生 | | | | | 冊次 | | | B(I) | | | | 出版書局 | | | | 旗立 | | |
| 預定教學時數 | | 42 | | | | | 實際教學時數 | | | 42 | | | | 擬定進度教師 | | | | 宋佩珮 | | |
| 週  次 | 起 止  月 日 | 預定進度 | | | | | | | | | | | | | 實際進度 | | | | | 備  註 |
| 時  數 | 課  節 | 起  頁 | 止  頁 | 教學單元 | | 報告或作業 | | | 評鑑次數 | | | | 頁數 | 進 度 | | | |
|  | |  |  | |  | |
| 預備 |  |  |  |  |  |  | |  | |  |  | |  | |  |  | | | |  |
| 1 | 08/26～08/30 | 2 |  |  |  | 預備週 | |  | |  |  | |  | |  |  | | | |  |
| 2 | 09/02～09/06 | 2 |  | 4 | 13 | 第一章 | | 🗸 | |  |  | |  | |  |  | | | |  |
| 3 | 09/09～09/13 | 2 |  | 17 | 29 | 第二章 | | 🗸 | |  |  | |  | |  |  | | | |  |
| 4 | 09/16～09/20 | 2 |  | 36 | 43 | 第三章 | |  | | 🗸 |  | |  | |  |  | | | |  |
| 5 | 09/23～09/27 | 2 |  | 60 | 64 | 第四章 | | 🗸 | |  |  | |  | |  |  | | | |  |
| 6 | 09/30～10/04 | 2 |  |  |  | 考前複習 | |  | |  |  | |  | |  |  | | | |  |
| 7 | 10/07～10/11 | 2 |  |  |  | 第一次月考 | |  | |  |  | |  | |  |  | | | |  |
| 8 | 10/14～10/18 | 2 |  | 79 | 86 | 第五章 | |  | | 🗸 |  | |  | |  |  | | | |  |
| 9 | 10/21～10/25 | 2 |  | 94 | 104 | 第六章 | |  | | 🗸 |  | |  | |  |  | | | |  |
| 10 | 10/28～11/01 | 2 |  | 144 | 155 | 第八章 | | 🗸 | |  |  | |  | |  |  | | | |  |
| 11 | 11/04～11/08 | 2 |  | 206 | 210 | 第十一章 | |  | | 🗸 |  | |  | |  |  | | | |  |
| 12 | 11/11～11/15 | 2 |  | 220 | 225 | 第十二章 | | 🗸 | |  |  | |  | |  |  | | | |  |
| 13 | 11/18～11/22 | 2 |  | 229 | 241 | 第十三章 | | 🗸 | |  |  | |  | |  |  | | | |  |
| 14 | 11/25～11/29 | 2 |  |  |  | 考前複習 | |  | |  |  | |  | |  |  | | | |  |
| 15 | 12/02～12/06 | 2 |  |  |  | 第二次月考 | |  | |  |  | |  | |  |  | | | |  |
| 16 | 12/09～12/13 | 2 |  | 254 | 262 | 第十四章 | |  | | 🗸 |  | |  | |  |  | | | |  |
| 17 | 12/16～12/20 | 2 |  | 265 | 275 | 第十五章 | |  | | 🗸 |  | |  | |  |  | | | |  |
| 18 | 12/23～12/27 | 2 |  | 288 | 302 | 第十六章 | |  | | 🗸 |  | |  | |  |  | | | |  |
| 19 | 12/30～01/03 | 2 |  | 314 | 319 | 附錄 A | |  | | 🗸 |  | |  | |  |  | | | |  |
| 20 | 01/06～01/10 | 2 |  |  |  | 考前複習 | |  | |  |  | |  | |  |  | | | |  |
| 21 | 01/13～01/17 | 2 |  |  |  | 第三次月考 | |  | |  |  | |  | |  |  | | | |  |
| 本科同年級教師 | | | | 宋佩珮 | | | 許紫雲 | | 羅淑美 | | | 黃志力 | | | | | 蔡堯年 | | 謝綺文 | |
| 簽 章 | | | |  | | |  | |  | | |  | | | | |  | |  | |
| 附  記 | 1.每學期開學時，由教學研究會推舉同科目教師一位負責擬定該科本學期之進度，擬定後請會簽同科教師並影印分送同科目任課教師。**請於9月6日前交回教務處教學組。**  2.本表各欄請詳細填寫節次、單元教材內容及批改作業次數、頁數、習題。  3.實際教學進度由教務處查填。  4.本表按年級彙釘成冊，存於辦公室內以供各任課教師參照。 | | | | | | | | | | | | | | | | | | | |